

## STATE DEPT. COUNTRY CLEARANCE CABLE

American Embassies need to know when American citizens are traveling in their posts. Therefore, the U. S. State Department is requiring that a country clearance cable is sent for each foreign trip with the following information. **USG employees cannot travel without country clearance.**

### MANDATORY INFORMATION – LEAVE NO LINES BLANK

NAME OF TRAVELER: \_\_\_\_\_

**TITLE OF TRAVELER:** \_\_\_\_\_

TDY CITY AND COUNTRY: \_\_\_\_\_

PURPOSE OF TRAVEL (**SPELL OUT ACRONYMS**): \_\_\_\_\_

AGENCY SPONSORING MEETING/CONFERENCE:

**ARRIVAL DATE** **IN** TDY COUNTRY: \_\_\_\_\_

**DEPARTURE DATE** **FROM** TDY COUNTRY: \_\_\_\_\_

**CONTACT NAME** **IN COUNTRY:** \_\_\_\_\_

Title: \_\_\_\_\_

AGENCY: \_\_\_\_\_

TELEPHONE NUMBER IN COUNTRY: \_\_\_\_\_

[FOR CHINA, PLEASE PROVIDE AGENCY NAME AND FAX NUMBER ALSO]

**HOTEL** IN TDY LOCATION: \_\_\_\_\_

**FAX NUMBER:** \_\_\_\_\_

If any assistance is requested of the Embassy, please provide: \_\_\_\_\_

Official Passport #: \_\_\_\_\_ Date of Issue: \_\_\_\_\_ Date of Exp: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

**NAME OF OTHER TRAVELERS AND AFFILIATION (NOAA, NWS, CONTRACTOR, OTHER GOV'T AGENCY, INVITATIONAL TRAVELER, ETC.)** **MAKING SAME TRIP:** \_\_\_\_\_

\*\*\*\*\*

**CONTACT PERSON IN TRAVELER'S OFFICE:** \_\_\_\_\_ **TELEPHONE #:** \_\_\_\_\_

**BACK UP CONTACT PERSON FROM OFFICE:** \_\_\_\_\_ **TELEPHONE #:** \_\_\_\_\_

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\*\*\*If VISA is required, an invitation letter must accompany the package for submission.

\*\*\*If there is more than one destination, make a separate sheet for each destination and attach.

\*\*\* This revised form is to be filled out COMPLETELY and FAXED to Jan Jones, W/IA at 301-587-4524, as soon as possible ( **at least 6 weeks prior to travel** ), with a copy of the travel authorization

**PERSON PREPARING THIS FORM:** \_\_\_\_\_ **TEL:** \_\_\_\_\_

**REVISED 07/05/07 (CABLEFORM 07-07) (MS WORD DOC)**

**\*\*\*Destroy previous versions**